

TO ALL CREDITORS WHO ARE NOT OPTED OUT AND ALL OTHER
PERSONS WHO RECEIVED NOTICE OF THE JOINT
ADMINISTRATORS' APPOINTMENT

14 June 2022

Ref: FLT/LJ/LMcW/D21.3
Direct line: 0141 226 9202

Email:
landengineeringcreditors@uk.ey.com

Dear Sirs

Land Engineering (Scotland) Limited (In Administration) (“the Company”)

I write to inform you that the Administration has now been concluded.

I enclose, for your information, a copy of the final progress report and a copy of the Notice of move from Administration to Dissolution which has been filed at Companies House. The Joint Administrators have now ceased to act and the Company will be dissolved three months after the date on which the notice is registered by Companies House.

Should you have any questions about these documents or any other aspect of the Administration, please contact Lucy McWalters at this office.

Yours faithfully



Laura Jones
For F L Taylor
Joint Administrator

Enc: Copy of Form AM23 (Scot) Notice of move from Administration to Dissolution
Final progress report

F L Taylor is licensed in the United Kingdom to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales and C P Dempster is licensed in the United Kingdom to act as an Insolvency Practitioner by the Institute of Chartered Accountants of Scotland.

The affairs, business and property of the Company are being managed by the Joint Administrators, F L Taylor and C P Dempster, who act as agents of the Company only and without personal liability.

The Joint Administrators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrator's appointment. The Office Holder Data Privacy Notice can be found at www.ey.com/uk/officeholderprivacy.

AM23 (Scot)

Notice of move from administration to dissolution



For further information, please refer to our guidance at www.gov.uk/companieshouse

1 Company details

Company number

Company name in full

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 Court details

Court name

Court number

3 Administrator's name

Full forename(s)

Surname

4 Administrator's address

Building name/number

Street

Post town

County/Region

Postcode

Country

AM23 (Scot)

Notice of move from administration to dissolution

5 Administrator's name ①

Full forename(s)

Surname

① Other administrator

Use this section to tell us about another administrator.

6 Administrator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other administrator

Use this section to tell us about another administrator.

7 Final progress report

I have attached a copy of the final progress report.

8 Sign and date

Administrator's signature

Signature

X



X

Signature date

d

d

m

m

y

y

y

y

AM23 (Scot)

Notice of move from administration to dissolution



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

TO ALL KNOWN CREDITORS

13 June 2022

Ref: TRS/FLT/LJ/LMcW/D16.2

Email:
landengineeringcreditors@uk.ey.com

Dear Sirs

Land Engineering (Scotland) Limited (in Administration) ('the Company')

Court of Session

I write to provide you with our final progress report in the Administration, which includes details of the outcome. The report covers the period from 30 November 2021 to 29 May 2022 and should be read in conjunction with the Joint Administrators' Statement of Proposals ('the Proposals') dated 5 June 2017 (deemed approved on 16 June 2017) and subsequent reports dated 13 December 2017, 19 June 2018, 9 January 2019, 25 June 2019, 8 January 2020, 8 July 2020, 5 January 2021, 6 July 2021, and 6 January 2022. Statutory information about the Company, the Administration and the office holders is given at Appendix 1.

Summary of the Joint Administrators' Proposals

As set out in detail within the Proposals, on 30 May 2017 we completed a sale of part of the Company's business and assets to idverde Limited ('idv') and 251 employees of the Company transferred to idv as part of the sale. The business, plant, equipment, work in progress and stock assets sold to idv related to the design, management, construction and maintenance services carried on under the Company's services, responsive and winter divisions together with projects at Grangemouth, Craighouse and Quartermile.

It was not appropriate to trade the Company's remaining business and offer it for sale as a going concern following the Administration appointment. Trading accordingly ceased on 30 May 2017 resulting in the immediate redundancy of 133 employees. Ten employees were initially retained by the Joint Administrators for a short period to assist with fulfilling the Joint Administrators' statutory duties at the Company's leasehold premises at Skypark, Glasgow. All employees were made redundant by 28 July 2017 at which point the premises were vacated.

Progress with realising the Company's assets is discussed in further detail below. We are pleased to report that total gross asset realisations exceed £5m which compares favourably with the £4.22m included in the Statement of Affairs submitted by the Company's Directors.

Major amendments to, or deviations from, the Proposals

As creditors may recall, due to A J Davison's retirement from EY, Fiona Livingstone Taylor of EY was appointed as a substitute office holder by the Court of Session on 14 December 2017. Accordingly, an amendment to the Proposals was passed by the Court of Session, following the requisite consent of the Bank of Scotland plc ('the Bank'), as the Company's floating charge holder, to replace A J Davison with

F L Taylor as the future proposed Liquidator, should it have been necessary to move the Company from Administration to a Creditors' Voluntary Liquidation in order to distribute to the non-preferential unsecured creditors.

In addition to the above, with asset realisations exceeding the original estimates and both the secured and preferential creditors' debts being paid in full in September 2019, the Joint Administrators sought to have the Proposals amended to provide for the Joint Administrators' remuneration with effect from 28 September 2019 to be fixed on a time-cost basis by the unsecured creditors (or a creditors' committee, if one was established). The revision to the Proposals was subsequently approved by way of decision procedure by the unsecured creditors on 11 February 2020, and in addition, confirmation was sought from the Court of Session that there was no requirement to also have the secured and preferential creditors approve the Joint Administrators' remuneration.

Summary of steps taken during the Administration

Property - Fenwick

As previously advised, the Company owned a freehold property near Fenwick in Ayrshire ('the Property') and, as part of the pre-pack sale, the Joint Administrators granted idv a short-term licence to occupy the Property. Following our appointment, the Property was formally marketed for sale through our agents, Graham and Sibbald, with an asking price set of offers over £850k and five offers were received at the closing date. The sale of the Property was completed with McTaggart Construction Limited on 20 December 2017 for a total consideration of £1.02m.

Rental income to the date of sale from the lease of office premises and telecommunications mast located at the Property together with the licence fee income received from idv totalled £67k.

Plant and Equipment/ Motor Vehicles/ Stock/ Fixtures and Fittings

The pre-pack sale consideration included £566k (net of outstanding finance) in respect of the plant and equipment acquired by idv together with £25k for stock.

Following completion of the sale, the Joint Administrators' appointed agents, Sweeney Kincaid ('SK'), collected and held a number of auctions of the Company's remaining plant and equipment, fixtures and fittings and motor vehicles/trailers. Gross recoveries of c£223k were achieved in this regard.

In addition, idv made a payment of £5k in respect of the acquisition of certain fixtures and fittings not sent to auction or included in the pre-pack sale.

Debtors, Retentions and Work In Progress ('WIP')

As noted in the Proposals, the sale to idv did not include the book debts and retention sums owed to the Company in relation to the business transferred at the date of appointment and idv were initially appointed to act as our agents to collect these amounts on our behalf. With the assistance of our agents, G A Johnston Associates ('GAJ'), total realisations of £2.04m have been achieved, with a further £20k collected since our last report.

On completion of the sale, the WIP in relation to the business transferred was estimated at £396k and, following an assessment of the actual book value at 30 May 2017, this was adjusted downwards to £348k. The required reimbursement of £48k has been made to idv.

In relation to the remainder of the Company's business not sold to idv, GAJ were appointed as our agents to collect the WIP, debtors and retention balances due to the Company of which realisations of £618k have been achieved.

Prepayments and Other Debts

We recovered an additional c£21k of amounts paid in advance to suppliers at the date of appointment following the cancellation of certain pre-appointment policies.

Third Party Loans

Prior to the Joint Administrators' appointment, the Company had provided loans to a number of third parties amounting to £297k and certain elements of these loans had maturity dates of up to 2025.

Following significant correspondence and discussions with the relevant third parties, we agreed and collected final settlement payments resulting in total realisations of £107k from these loans.

As previously reported, consideration was given to raising legal proceedings however it was felt that the time and cost involved would not be commensurate with the possible returns available from taking action, given both the complex counterclaims which had been intimated and the financial positions of the third parties concerned.

Intercompany Loans

As creditors will recall, prior to our appointment, the Company had provided an unsecured loan of £1.068m to Green Engineering (Scotland) Limited ('GES'), a related company which subsequently went into Liquidation on 31 October 2017. The recovery of the loan was ultimately dependent on the sale of a bio-gas plant in the Lake District and the onward distribution of the resulting sale proceeds via dividends/loan repayments through a number of related companies.

The company operating the plant went into Administration on 21 January 2019 and moved to a Company Voluntary Arrangement process on 8 January 2020. The Liquidator's final report advised that there was no return for the unsecured creditors of GES and, as a result, the Company did not recover any of the loan monies provided to GES.

Land and Buildings Transaction Tax

Following vacation of the Company's leasehold property in Glasgow, a final LBTT return was submitted to Revenue Scotland and a refund of c£2k was received.

Extension of Administration

The Administration of the Company was automatically due to expire on 29 May 2018, being the anniversary of the appointment of the Joint Administrators. It was, however, clear that the Administration would not be concluded on this date. Accordingly, the Administration was extended as follows:

- The requisite creditors' consent was received, allowing the Joint Administrators to extend the period of the Administration by 12 months to 29 May 2019 under the provisions of the paragraph 76(2)(b) and 78(1) of Schedule B1 of the Insolvency Act 1986.

- A further extension of 12 months to 29 May 2020 was granted by the Court of Session under the provisions of Section 76(2)(a) and 77(1)(a) of Schedule B1 of the Insolvency Act 1986.
- A further extension of 12 months to 29 May 2021 was granted by the Court of Session under the provisions of Section 76(2)(a) and 77(1)(a) of Schedule B1 of the Insolvency Act 1986.
- A final extension of 12 months to 29 May 2022 was granted by the Court of Session under the provisions of Section 76(2)(a) and 77(1)(a) of Schedule B1 of the Insolvency Act 1986.

Distributions to creditors

Secured creditors

The Bank had total indebtedness at 30 May 2017 of c£2.15m (before accruing interest and costs) and held both a standard security over the Company's freehold property at Fenwick and a floating charge over the Company's other assets.

In addition, the Bank had a contingent claim of £351k in respect of performance bonds potentially being called on certain of the Company's customer contracts. As creditors will recall, none of the performance bonds were ultimately called.

As a result of the realisations achieved and the release of the aforementioned performance bonds the sum of c£2.15m owed to the Bank was repaid in full on 27 September 2019.

Preferential creditors

A distribution of 100p in the £ was paid to the preferential creditors in June 2018 in respect of employees' salaries, holiday pay and pension contributions.

Non-Preferential creditors

As creditors will recall, the Court of Session granted the Joint Administrators permission to make a distribution to the non-preferential unsecured creditors of the Company in terms of paragraph 65(3) of Schedule B1 to the Insolvency Act 1986. This avoided the increased costs of moving the Company from Administration to Creditors' Voluntary Liquidation before distributing.

The Joint Administrators received claims from the non-preferential unsecured creditors of the Company totalling £7,418,345.30 and I am pleased to report a first and final distribution of 7.56p in the £, equating to a total dividend of £560,841, was paid to the non-preferential unsecured creditors on 23 May 2022.

In line with Rule 3.108 of the Insolvency (Scotland) (Company Voluntary Arrangements and Administration) Rules 2018, a list of all claims accepted and rejected in the Administration is available for viewing at https://www.ey.com/en_uk/ey-land-engineering-scotland-limited-administration. A hard copy of the list can be provided on request.

The Prescribed Part

The Prescribed Part is a proportion of floating charge assets set aside for unsecured creditors pursuant to Section 176A of the Insolvency Act 1986. The Prescribed Part applies to floating charges created on

or after 15 September 2003. The Company's floating charge was created on 24 June 2011 and accordingly the Prescribed Part applied.

There were sufficient funds available in excess of the Prescribed Part to enable a distribution to the unsecured creditors other than by virtue of the Prescribed Part. As a result, the aforementioned dividend payment paid to creditors was in respect of both the Prescribed Part and the excess sums realised.

Receipts and payments account

We enclose, at Appendix 2, a final receipts and payment account for the Company for the period from 30 November 2021 to 29 May 2022.

Investigations

We concluded our investigations into the Company's affairs, in accordance with Statement of Insolvency Practise 2 (Investigations by Office Holders), and the Company Director Disqualification Act 1986 with the required statutory returns made to the Insolvency Services.

Joint Administrators' remuneration

The statutory provisions relating to remuneration are set out in Rules 3.95 to 3.101 of the Insolvency (Scotland) (Company Voluntary Arrangements and Administration) Rules 2018.

In certain circumstances, creditors are entitled to request further information about our remuneration or outlays, or to apply to court if they consider the costs to be excessive (Rule 3.100, Insolvency (Scotland) (Company Voluntary Arrangements and Administration) Rules 2018. Further information is given in 'A Creditors' Guide to Administrators' Fees', a copy of which may be accessed from the web site of the Institute of Chartered Accountants of Scotland at <https://www.icas.com/technical-resources/creditor-guides-to-office-holder-remuneration> or is available in hard copy upon written request to the Joint Administrators.

In accordance with the Proposals, the Joint Administrators' remuneration was fixed on a time-cost basis by resolutions of the secured and preferential creditors.

As noted above, following both the secured and preferential creditors' being paid in full, the Proposals were amended to provide for the Joint Administrators remuneration to be fixed on a time-cost basis by the unsecured creditors (or a creditors' committee, if one was established) from 28 September 2019.

During the period covered by this report, the Joint Administrators have incurred time costs of £303,820, of which £131,914 relates to work associated with the aforementioned distribution to the non-preferential unsecured creditors. A detailed analysis and narrative explanation of the time incurred and work completed is attached at Appendix 3 to this report together with a statement of the Joint Administrators' policy in relation to charging time.

Together with the time incurred previously of £1,995,634 this results in total time incurred to 29 May 2022 of £2,229,454, of which £1,754,481 has been approved and drawn. This includes the following fees which were approved by the unsecured creditors by way of a decision procedure on 31 January 2022 and drawn since our last report:

- £28,385 being 20% of the fees incurred of £141,927 in the period from 30 November 2020 to 29 May 2021;
- £38,153 being 20% of the fees incurred of £190,763 in the period from 30 May 2021 to 29 November 2021; and
- A restricted fee of £25,000 covering the period of 30 November 2021 to the close of the Administration, being 29 May 2022.

The balance of time costs incurred which have not been approved or drawn will be absorbed by the Joint Administrators with no requirement for payment or approval in order to allow the Administration to be brought to an end.

Joint Administrators' outlays

During the period covered by this report, Category 2 expenses of £5,827 have been incurred.

As creditors may recall, we previously sought the creditors' approval to draw Category 2 expenses totalling £596 for the period from 30 November 2020 to 29 May 2021 together with estimated Category 2 expenses to the close of the Administration up to a maximum of £5,500. I can confirm that, following the requisite approval, Category 2 expenses totalling £5,998 have been drawn in the period covered by this report. Although total Category 2 expenses incurred in the period exceeded the approved estimate, we will not be seeking to draw any further expenses.

An analysis of both Category 1 and Category 2 expenses paid to date is attached at Appendix 4 together with a statement of the Joint Administrators' policy in relation to charging expenses.

Creditors' committee

As part of the last decision procedure issued to creditors to approve our fees and Category 2 expenses up to the closure of the Administration, creditors were invited to establish a creditors' committee. No creditors expressed a willingness to do so.

The outcome of the Administration

In accordance with the terms of the Proposals, as there are no further matters to be considered, assets to be realised or distributions to be made, the Company will move from Administration to dissolution. The Administration will come to an end on the date on which the notice is registered by the Registrar of Companies and the Company will be deemed to be dissolved three months later.

Should you have any remaining questions about the Administration, please do not hesitate to contact Lucy McWalters at this office.

Yours faithfully



F L Taylor
Joint Administrator

Enc: Copy of Form AM23 (Scot)

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The affairs, business and property of the Company are being managed by the Joint Administrators, F L Taylor and C P Dempster, who act as agents of the Company only and without personal liability.

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Appendix 1

Information about the proceedings, the company and the office holders, as required by Rule 3.94 of the Insolvency (Scotland) (Company Voluntary Arrangements and Administration) Rules 2018

Name of court:	Court of Session
Registered name of the Company:	Land Engineering (Scotland) Limited
Registered office address of the Company:	c/o Ernst & Young LLP, Atria One, 144 Morrison Street, Edinburgh, EH3 8EX
Registered number:	SC070682
Country of incorporation (for a company incorporated outside the United Kingdom):	N/A
Date of appointment of the Joint Administrators:	30 May 2017
Details of any changes of Administrator:	Andrew James Davison replaced as office holder by Fiona Livingstone Taylor on 14 December 2017
Full names of the Joint Administrators:	Colin Peter Dempster and Fiona Livingstone Taylor
Office holder numbers:	8908 and 8787
Joint Administrators' addresses:	Ernst & Young LLP, Atria One, 144 Morrison Street, Edinburgh, EH3 8EX
Telephone number:	0141 226 9202
Name of alternative person to contact with enquiries about the case:	Lucy McWalters

Land Engineering (Scotland) Limited (in Administration)

Joint Administrators' Summary of Receipts and Payments from 30 November 2021 to 29 May 2022

Estimated to Realise per Directors' Statement of Affairs	Receipts	Cumulative to 29 November 2021 (£)	Transactions since 30 November 2021 (£)	Cumulative to 29 May 2022 (£)
800,000	Property	1,020,020	0	1,020,020
1,500,000)	IDV - Pre Appointment Debtor Receipts	1,935,941	19,981	1,955,922
)	IDV - Retentions	85,404	0	85,404
)	Pre Appointment Debtor Receipts	617,931	0	617,931
640,000	IDV - Work in Progress	348,583	0	348,583
640,000)	IDV - Plant & Equipment	566,396	0	566,396
)	Plant & Equipment/Motor Vehicles/Fixtures	227,798	0	227,798
	Rental Income - Fenwick	67,291	0	67,291
25,000	IDV - Stock	25,000	0	25,000
	LBTT Refund	1,956	0	1,956
	Prepayments	21,752	0	21,752
	Bank Interest	22,348	87	22,435
	Repayment Supplement	0	185	185
615,500	Loans and Advances	107,038	0	107,038
	Petty Cash/Sundry Income	345	0	345
4,220,500		5,047,802	20,253	5,068,055
	Payments			
	Distribution to Floating Charge Holder	1,514,304	0	1,514,304
	Wage Arrears	38,838	0	38,838
	Gross Wages	55,085	0	55,085
	Rates & Utilities - Skypark	28,314	0	28,314
	Insurance	14,876	0	14,876
	Costs to be recharged - Fenwick	15,574	0	15,574
	Property Agents' Fees	28,650	0	28,650
	Legal Fees & Disbursements	108,284	2,914	111,198
	Agents' Fees - Debt Collection	43,162	1,170	44,332
	Agents' Disbursements	1,350	0	1,350
	Administrators' Fees	1,662,943	91,538	1,754,481
	Administrators' Expenses	12,111	6,096	18,207
	IDV - Debt Collection Commission	85,412	0	85,412
	Auctioneers' Commission & Other Costs	36,779	0	36,779
	Other Professional Fees	3,444	0	3,444
	Bank Charges & Interest	636	137	773
	Public Notices	694	104	797
	Corporation Tax	4,275	36	4,311
	IT Support	72	0	72
	Motor Expenses	382	0	382
	Postage	928	0	928
	Storage Charges	3,070	1,824	4,895
	Retention of Title Payments	1,775	0	1,775
	Consignment Fee	0	35	35
	Distribution to Secured Creditor	640,000	0	640,000
	Distribution to Preferential Creditors	101,434	0	101,434
	Specific Bond	968	0	968
		4,403,361	103,853	4,507,214
	Distributions			
	Unsecured Creditors	0	560,841	560,841
		0	560,841	560,841
		644,441	(644,441)	0

Notes

1. Receipts and payments are stated net of VAT.

Land Engineering (Scotland) Limited (In Administration)

Joint Administrators' time costs incurred from 30 November 2021 to 29 May 2022

(a) Time charging policy

The Administrators have engaged managers and other staff to work on the Administration. The work required is delegated to the most appropriate level of staff taking account of the nature of the work and the individual's experience. Additional assistance is provided by accounting and treasury executives dealing with the Company's bank accounts and statutory compliance diaries. Work carried out by all staff is subject to the overall supervision of the Administrators.

All time spent by staff working directly on case-related matters is charged to a time code established for the case. Time is recorded in units of six minutes. Each member of staff has a specific hourly rate, which is subject to change over time. The average hourly rate for each category of staff over the period is shown below, as are the current hourly rates used.

(b) Analysis of time costs

30 November 2021 to 29 May 2022

Classification of work function	Hours					Total Time Cost £	Average Hourly Rate £
	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours		
Accounting & Administration	15.9	38.0	0.0	85.5	139.4	65,649	471
Bank & Statutory Reporting	0.0	1.7	0.0	0.0	1.7	1,279	752
Creditors	1.7	140.1	3.5	165.7	311.0	131,914	424
Debtors	0.0	14.8	0.0	24.9	39.7	16,863	425
Employees	0.0	8.4	13.6	6.5	28.5	12,386	435
Legal Issues	0.0	4.7	0.0	0.0	4.7	3,359	715
Statutory Duties	7.0	51.4	0.0	39.6	98.0	50,670	517
VAT & Taxation	0.0	15.8	7.2	31.6	54.6	21,701	397
Total hours	24.6	274.9	24.3	353.8	677.6	303,820	
Total time costs (£)	27,869	174,778	10,558	90,615		303,820	
Average hourly rate (£)	1,133	636	434	256			

Current charge out rates		1 July 2021 to 31 December 2021	1 January 2022 to 30 June 2022
		£	£
Partner	Partner	1060	1165
	Associate Partner	950	1045-1385
	Director	820	900
Manager	Assistant Director	715	785
	Senior Executive	545	600
Other Senior Professionals	Executive	405	445
	Assistant Executive	330	365
Assistants & Support Staff	Analyst	235-330	260-365
	Accounting and Treasury Executive	245-355	280-390

Category 1 Expenses	£
Ground transportation	41.80
IT & office supplies	39.00
	<u>80.80</u>
Category 2 Expenses	£
Printing & postage	5,826.81
Total	<u>5,826.81</u>
Total expenses	<u>5,907.61</u>

(c) Narrative explanation of time incurred

Category of work	Description of work completed
Accounting & Administration	<ul style="list-style-type: none"> ▶ Overall management of the case, treasury and accounting functions, statutory compliance diaries and time cost reporting. ▶ Filing of correspondence in working and formal papers.
Bank & Statutory Reporting	<ul style="list-style-type: none"> ▶ Preparing and issuing six monthly progress reports to all known creditors and regular reporting to the secured creditor.
Creditors	<ul style="list-style-type: none"> ▶ Receipt and recording of creditor claims. ▶ Correspondence with creditors. ▶ Statutory advertising for claims. ▶ Issuing notifications to creditors requiring submission of claims to rank for distribution. ▶ Processing distributions to creditors (as applicable).
Debtors	<ul style="list-style-type: none"> ▶ Working with idv and GAJ to realise value from book debts/WIP and retentions. ▶ Correspondence with debtors regarding outstanding debts. ▶ Discussions with customers regarding timing for the release of outstanding performance bonds.
Employee Matters	<ul style="list-style-type: none"> ▶ Writing to employees regarding TUPE related matters. ▶ Dealing with employee enquiries. ▶ Issuing notifications to employees requiring submission of claims to rank for distribution.
Legal Issues	<ul style="list-style-type: none"> ▶ Dealing with ad hoc legal issues. ▶ Liaising with HSE and legal advisors with regard to the fatal accident enquiry. ▶ Application to Court for directions on the Joint Administrators' remuneration. ▶ Liaising with solicitors regarding process for discharge of the Administrators.
Other Assets	<ul style="list-style-type: none"> ▶ Realising value from the Company's residual assets including third party and intercompany loans. ▶ Liaising with the Liquidator of GES regarding the prospects of recovering the loan monies via the sale of the bio-gas plant.
Other Matters	<ul style="list-style-type: none"> ▶ Assessing the status of the Company's physical books and records and electronic records. ▶ Arranging the destruction of records in accordance with statutory requirements.
Property	<ul style="list-style-type: none"> ▶ Liaising with idv regarding issues arising from the short-term licence granted to occupy the property at Fenwick. ▶ Dealing with issues relating to the settlement of liabilities for the Administration period. ▶ Responding to ad hoc issues arising in relation to the Company's freehold property at Fenwick and leasehold property at Skypark.
Retention of Title	<ul style="list-style-type: none"> ▶ Assessment and settlement of claims for retention of title from the Company's suppliers.
Statutory Duties	<ul style="list-style-type: none"> ▶ Completion of statutory requirements of the Administration, including notifications to creditors, the Court and the Registrar of Companies regarding progress reports issued. ▶ Seeking approval of remuneration and outlays from the secured creditor, the preferential creditors and non-preferential unsecured creditors, as appropriate. ▶ Seeking extensions of the Administration from the Court. ▶ Seeking permission from the Court to pay non-preferential unsecured creditors. ▶ Seeking nominations from creditors to form a Creditors' Committee.
VAT & Taxation	<ul style="list-style-type: none"> ▶ Preparing annual corporation tax and quarterly VAT returns, with input from EY VAT and tax specialists. ▶ Issuing supporting documentation for a VAT inspection by HMRC. ▶ Assessment of the VAT and tax treatment of transactions and agreements entered into during the Administration. ▶ Liaising with HMRC regarding recovery of CIS monies remitted by customers. ▶ Submitting LBTT return and liaising with Revenue Scotland regarding overpayment due to early termination of Skypark lease. ▶ Assessing quantum of VAT bad debt relief on potentially irrecoverable debtor balances and submitting return to HMRC. ▶ Submitting Deeds of Assignment and Notices of Assignment in respect unpaid VAT repayments.

(d) Payments to other professionals

The Administrators engaged the following professionals during the current period to provide assistance. They were chosen on the basis of their experience in similar assignments.

Name of firm	Nature of services	How contracted to be paid	Paid during the period excl VAT (£)
Brodies LLP	Legal advisors	Time costs basis	2,914
G.A. Johnston Associates	Debt collection	Time costs basis	1,170
Total			4,084

Appendix 4

Land Engineering (Scotland) Limited (in Administration)

Summary of Joint Administrators' outlays incurred from 30 November 2021 to 29 May 2022

Type of Outlay	Paid as at 29 November 2021	Paid in period to 29 May 2022	Outstanding	Total
	£	£	£	£
Category 1 expenses (see Note 1)				
Specific penalty bond	967.50	-	-	967.50
Ground transportation	1,556.30	42.00	-	1,598.30
Meals & subsistence	49.77	-	-	49.77
IT & office supplies	8.72	55.50	-	64.22
Category 2 expenses (see Note 1)				
Mileage	53.65	-	-	53.65
Internal bulk copying, printing and postage	10,582.04	5,998.46	-	16,580.50
Meals & subsistence	103.50	-	-	103.50
Totals	13,321.48	6,095.96	-	19,417.44

Notes

- 1 SIP 9 defines expenses as payments which are first met by the office holder, and the reimbursed to the office holder from the estate. Expenses fall into two categories: Category 1 and Category 2.
- Category 1 expenses are payments to persons providing the service to which the expense relates who are not an associate of the office holder. Category 1 expenses can be paid without prior approval
 - Category 2 expenses are payments to associates or which have an element of shared costs. Before being paid, Category 2 expenses require approval in the same manner as an office holder's remuneration