

TO ALL KNOWN CREDITORS AND MEMBERS

10 April 2024

Ref: SJE/TP/AH/MEH001
Email: MEHadministration@uk.ey.com

Dear Sir/Madam

Muji Europe Holdings Limited (in Administration) (“the Company”)

On 8 April 2024 (the “Date of Appointment”) the Company entered administration (the “Administration”) and Alexander P Williams and I were appointed as joint administrators (the “Joint Administrators”). The appointment was made by the directors of the Company (the “Directors”) under the provisions of paragraph 22 of Schedule B1 to the Insolvency Act 1986. I attach formal notice of our appointment for your information.

Shortly following our appointment, the Joint Administrators completed a sale of the business and certain assets of the Company to Muji Europe Limited (the “Purchaser”). As a result of this sale, the business is continuing to trade under new ownership and European stores remain open. Further information on the sale of the business and certain assets of the Company is available to view at https://www.ey.com/en_uk/muji-europe-holdings-limited.

It is possible that the Purchaser may wish to continue to order from you and, if that is the case, you will hear from them in due course. Queries in relation to ongoing trade should be directed to your usual contact at the business.

Please note that debts incurred by the Company before our appointment on 8 April 2024 will rank as unsecured claims against the Company.

Should you wish to submit a claim in the Administration, together with your supporting documentation and banking information, you can do so by accessing the website below using the unique login details that have been posted to you individually. Alternatively, a hard copy proof of debt form can be downloaded from https://www.ey.com/en_uk/muji-europe-holdings-limited and emailed to me, with supporting documentation, to MEHadministration@uk.ey.com.

IPS Creditor website: www.ips-docs.com

Turnkey provides software solutions to the insolvency industry. This secure portal is the online gateway for exchange of information between creditor and the insolvency practitioner.

IPS Creditor Login: MEH001

From the drop down box select

MEH001 ~ Ernst & Young LLP

Unique ID: Enter the unique ID that has been posted to you

Certain debts due from the Company may be preferential in accordance with section 386 of the Insolvency Act 1986. If you consider that you have a claim in this category, please advise me immediately. If you hold any security for your claim or you consider that you have title to any assets in the Company's possession, please forward details to me as soon as possible.

You may be entitled to VAT bad debt relief on debts arising from supplies more than six months old. This procedure does not involve the Joint Administrators and claims should be made directly to HM Revenue & Customs.

Notification that future documents will be made available on a creditors portal

Please be advised that future documents in the Administration, other than those described at the end of this letter, will be made available for viewing and downloading at the following web address <https://www.ips-docs.com/>, using Creditor Key Code MEH001 (case sensitive) without any further notification from me. When viewing documents you can either use your unique ID or 'password'.

The same documents will also be made available (however potentially later) for viewing and downloading from https://www.ey.com/en_uk/muji-europe-holdings-limited without any further notification from me.

I will not be obliged to deliver (i.e., send) any such documents to you, unless specifically requested by you.

You may at any time request a hard copy of any or all of the following:

- All documents currently available for viewing on the website.
- All future documents which may be made available there.

If you do wish to receive a hard copy of the document(s), please email MEHadministration@uk.ey.com, or write to me, using the contact details at the top of this letter and a copy will be sent to you.

Documents to be uploaded to the website may include, but are not limited to, the following, note that timings are indicative only:

- Notification that a pre-pack sale has taken place – within 7 calendar days of the transaction.
- The Joint Administrators' proposals including fee estimates and statement of expenses – within 8 weeks of the Company entering administration.
- Notices seeking a decision from creditors on matters arising in the Administration (e.g. approval of remuneration, extension of the Administration) – at any time.
- Invitations to form a creditors' committee – at any time that a decision is sought from creditors and there is not already a committee in existence.
- The Joint Administrators' progress reports – within one month of the end of each 6-month period starting with the Date of Appointment.
- The Joint Administrators' final progress report – as soon as reasonably practicable after the end of the Administration.

The following documents will still be delivered by post or email:

- Any document for which personal delivery is required.
- Any notice of intention to declare a dividend.
- Any document which is not delivered generally (e.g. which is not sent to all known creditors or members).

Opting out

Under the provisions of Rule 1.39, creditors have the right to elect to opt out of receiving further documents relating to the Administration.

If you do elect to opt out you will still receive the following documents:

- Any which the Insolvency Act requires to be delivered without expressly excluding opted-out creditors.
- Notice relating to a change in the Joint Administrators, or their contact details.
- Notice of dividend or proposed dividend.
- A notice which the court orders to be sent to all creditors, or all creditors the particular category to which you belong.

Any election to opt-out will not affect your entitlement to receive dividends, if any are paid.

Unless the Rules provide to the contrary, opting-out will not affect your rights to vote in a decision procedure or participate in a deemed consent procedure, although you would not receive notice of such procedures.

Any opted-out creditors will be treated as opted out in respect of any consecutive insolvency procedure which might follow the Administration.

You may opt-out by delivering an authenticated (e.g., signed) and dated notice to me stating that you are electing to be an opted-out creditor in relation to this Administration. You may at any time revoke this election by delivering to me an authenticated and dated notice stating that you no longer wish to be an opted-out creditor.

Other matters

If there are any matters concerning the Company's affairs which you consider may require investigation and consequently should be brought to our attention, please forward the details to me in writing as soon as possible.

If you require any further information or explanation, please do not hesitate to contact us at MEHadministration@uk.ey.com.

Yours faithfully
for the Company



Tom Parish
For and on behalf of
Simon J Edel
Joint Administrator

Enc Notice of Joint Administrators' Appointment

Simon J Edel and Alexander P Williams are licensed in the United Kingdom to act as an insolvency practitioners by The Insolvency Practitioners Association in England and Wales.

The affairs, business and property of the Company are being managed by the Joint Administrators, Simon J Edel and Alexander P Williams, who act as agents of the Company only and without personal liability.

The Joint Administrators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrator's appointment. The Office Holder Data Privacy Notice can be found at www.ey.com/uk/officeholderprivacy

Notice of Administrators' Appointment – paragraph 46(3) of Schedule B1 to the Insolvency Act 1986

Muji Europe Holdings Limited (in Administration) (“the Company”)

Name of Court	High Court of Justice Business and Property Courts of England & Wales Insolvency and Companies List (ChD)
Court reference number	001928 of 2024
Company registered number:	05997094
Nature of business	47190 - Other retail sale in non-specialised stores
Registered office of Company	Ernst & Young LLP 1 More London Place London SE1 2AF Formerly: Bedford House 21a John Street London WC1N 2BF
Principal trading address (if different from above)	N/A
Any other name under which the Company was registered in the previous 12 months	N/A
Any other name(s) or style(s) under which the Company carried on business or incurred debts	None
Date of appointment of Joint Administrators	8 April 2024
Names and addresses of Joint Administrators	Simon J Edel and Alexander P Williams Ernst & Young LLP 1 More London Place London SE1 2AF
Joint Administrators IP Nos	9810 / 22270
Telephone number	0161 333 2761
Name of alternative person to contact with enquiries about the case	Ayse Hassan

Notice to all known creditors

On 8 April 2024 the Company entered Administration and Simon J Edel and Alexander P Williams were appointed as Joint Administrators. The appointment was made by the Company's directors in accordance with paragraph 22(2) of Schedule B1 to the Insolvency Act 1986.



Signed

Date 10 April 2024

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