

TO ALL KNOWN CREDITORS

18 April 2023

Ref: SW/ CGJK/ BL/ AP  
Email:  
spicersadministration@uk.ey.com

Dear Sirs

## OfficeTeam Limited (in Administration) (“the Company”)

As you are aware, the Administration of the above Company was due to end on 12 May 2023.

Pursuant to paragraph 76 of Schedule B1 to the Insolvency Act 1986, the administration has now been extended to 12 November 2023, by order of the court. I enclose formal notice of the extension, for your information.

If you require any further information, please do not hesitate to contact [officeteamadministration@uk.ey.com](mailto:officeteamadministration@uk.ey.com)

Yours faithfully  
for the Company



C G J King  
Joint Administrator

Enc: Notice of extension of administration

S J Woodward and C G J King are licensed in the United Kingdom to act as an insolvency practitioner by The Institute of Chartered Accountants in England and Wales.

The affairs, business and property of the Company are being managed by the Joint Administrators, S J Woodward and C G J King, who act as agents of the Company only and without personal liability.

The Joint Administrators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrator's appointment. The Office Holder Data Privacy Notice can be found at [www.ey.com/uk/officeholderprivacy](http://www.ey.com/uk/officeholderprivacy).

**Rules 3.54 (5) and 3.54(6), Insolvency (England and Wales) Rules 2016**

The Insolvency Act 1986

## Notice of extension of period of administration

Name of Company OfficeTeam Limited	Company number 05095978
In the High Court of Justice, Business and Property Courts in Birmingham, Insolvency and Companies List (ChD) <small>[full name of court]</small>	Court case number CR-2020-BHM-000303

(a) Insert name(s) and address(es) of administrator(s)

~~1~~ We (a) S J Woodward and C G J King of  
Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY and  
Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR

having been appointed administrators of

(b) Insert name and address of registered office of company

(b) OfficeTeam Limited  
Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR

("the Company")

(c) Insert date of appointment

on (c) 14 May 2020 by (d) the directors of the Company

(d) Insert name of appointor / applicant

hereby give notice that the administration has been extended:

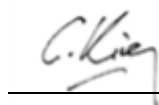
\*Delete as applicable

by order of the court made on 17 April 2023. The reasons for seeking the extension include seeking the required approval to increase the Administrators' remuneration and to comply with the Administrators' statutory duties.

(e) Insert date

until (e) 12 November 2023

Signed



Joint Administrator

Dated

18 April 2023

**Contact Details:**

S J Woodward and C G J King Office holder numbers: 12030 and 8985	
Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR	
Telephone number	Tel: 0113 298 2224
Email address	BLeach@parthenon.ey.com
Name of alternative person to contact about the administration	Ben Leach