

TO ALL KNOWN CREDITORS

19 December 2022

Ref: TRS/FLT/LJ/LMcW/RIrvin/43

Email:  
richardirvinandsonsinadministration@uk.ey.com

Dear Sirs

## **Richard Irvin & Sons Limited (In Administration) ('the Company')**

### **Notice to creditors of intention to declare a dividend – No claim submitted**

I write to inform you that I intend to declare a nominal first and final dividend in respect of the Prescribed Part in the Administration of the Company. I have reason to believe that you may be a creditor of the Company, but you do not yet appear to have submitted a formal claim in the Administration.

I enclose, for your attention, formal notice in accordance with Rules 14.29 and 14.30 of the Insolvency (England and Wales) Rules 2016 of my intention to declare a dividend and would draw your attention in particular to the last date for proving claims set out in the notice.

Should you wish to submit a claim, you can do so at the website below using the unique login details provided. You are required to submit a proof of debt form together with supporting documentation and a hard copy proof of debt form can be downloaded from [https://www.ey.com/en\\_uk/ey-richard-irvin-sons-limited-administration](https://www.ey.com/en_uk/ey-richard-irvin-sons-limited-administration).

IPS Creditor website: [www.ips-docs.com](http://www.ips-docs.com)

Turnkey provides software solutions to the insolvency industry. This secure portal is the online gateway for exchange of information between creditor and the insolvency practitioner.

IPS Creditor Login: RIRVIN01

From the drop down box select

RIRVIN01 ~ Ernst & Young LLP

Unique ID:

Please accept my apologies if you have already submitted a formal claim. If this is the case, I would be grateful if you could upload a copy of your proof of debt form together with supporting documentation to the portal above.

**If you do not prove your debt by 23 January 2023, you may be excluded from the above-noted dividend which I intend to declare.**

In order to pay any unsecured dividend to you as quickly and as efficiently as possible when it is declared, I should be grateful if you would also please provide bank account details to allow us to pay your dividend to you via bank transfer. This information can be uploaded by accessing the portal above and using your unique login details.

If you have any queries in relation to this matter, please send an email to [richardirvinandsonsadministration@uk.ey.com](mailto:richardirvinandsonsadministration@uk.ey.com).

Yours faithfully  
For the Company



Laura Jones  
for F L Taylor  
Joint Administrator

Enc: Formal notice of intention to declare a dividend

F L Taylor is licensed in the United Kingdom to act as an Insolvency Practitioner by The Institute of Chartered Accountants in England and Wales and C P Dempster is licensed in the United Kingdom to act as an Insolvency Practitioner by The Institute of Chartered Accountants of Scotland.

The affairs, business and property of the Company are being managed by the Joint Administrators, F L Taylor and C P Dempster, who act as agents of the Company only and without personal liability.

The Joint Administrators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrators' appointment. The Office Holder Data Privacy Notice can be found at [www.ey.com/uk/officeholderprivacy](http://www.ey.com/uk/officeholderprivacy).

**Notice of intention to declare a dividend - Rules 14.29 and 14.30, Insolvency (England and Wales) Rules 2016**

**Richard Irvin & Sons Limited (In Administration)**

Name of court:	High Court of Justice, Business and Property Courts of England and Wales
Court reference:	CR-2018-010741
Registered name of the Company:	Richard Irvin & Sons Limited (in Administration)
Registered office address of the Company:	Ernst & Young LLP, 2 St. Peter's Square, Manchester M2 3EY
Registered number:	00096281
Country of incorporation (for a company incorporated outside the United Kingdom):	N/A
Date of appointment of the Joint Administrators:	19 December 2018
Details of any changes of Administrator:	None
Full names of the Joint Administrators:	Fiona Livingstone Taylor and Colin Peter Dempster
Office holder numbers:	8787 and 8908
Administrators' addresses:	Fiona Livingstone Taylor and Colin Peter Dempster, Ernst & Young LLP, Atria One 144 Morrison Street, Edinburgh, EH2 8EX
Telephone number:	0141 226 9332 / 0141 226 9202
Name of alternative person to contact with enquiries about the case:	Laura Jones / Lucy McWalters
Email:	richardirvinandsonsinadministration@uk.ey.com

**Notice of intention to declare a dividend - Rules 14.29 and 14.30, Insolvency (England and Wales) Rules 2016**

**Richard Irvin & Sons Limited (In Administration)**

Notice is hereby given that the Joint Administrators intend to declare a first and final dividend in respect of the Prescribed Part to unsecured creditors within two months of the last date for proving which is 23 January 2023. Creditors are required to send their proofs of debt to the Joint Administrators at Ernst & Young LLP, G1 Building, 5 George Square, Glasgow, G2 1DY or by email to [richardirvinandsonsinadministration@uk.ey.com](mailto:richardirvinandsonsinadministration@uk.ey.com) or by using the online portal, details of which are set out in the letter, to arrive no later than the last date for proving which is 23 January 2023.

The value of the prescribed part is approximately £150k.

Signed  
F L Taylor  
Joint Administrator



---

Date

19/12/2022

---