

Administration Proof of Debt
Rule 14.4, Insolvency (England and Wales) Rules 2016

Richard Irvin & Sons Limited (In Administration) ('the Company')

Date of Administration: 19 December 2018

Please refer to the notes at the end of this form.

Name of Creditor

Address

Total amount of claim, including VAT, as at 19 December 2018 Less: any payments made to you after 19 December 2018 in respect of the claim Less: any trade or other discounts (except early payment discounts) under Rule 14.20 Less: any adjustments for set off in accordance with Rule 14.24	()))
Net claim after deductions	
Amount of any outstanding uncapitalised interest included in claim	
Amount of any VAT included in claim	
Is the whole or any part of your claim preferential, within the meaning of section 386, schedule 6, of the Insolvency Act 1986? If so, into which category of debt does it fall?	

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Notes to Administration Proof of Debt Form:

1. Please attach a detailed statement of your account as at the date on which the company entered Administration.
2. VAT bad debt relief may usually be claimed six months after the date of supply.
3. The Administrator may call for any document or other evidence to be produced if it is considered necessary for the purpose of substantiating the whole or any part of the claim made.
4. The Joint Administrators may act as data controllers of personal data as defined by the General Data Protection Regulation 2016/679, depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrator's appointment. The Office Holder Data Privacy Notice can be found at www.ey.com/uk/officeholderprivacy.